

Highland-Turner Elementary  
Site Base Agenda Regular Meeting

April 18, 2016 3:00 PM

Meeting was called to order at 3:00 PM by Chairperson, Sabrina McElroy.

Members present were: Karen McIntosh, Margaret Kincannon, Kenna Spears and Mary Sloas. Member absent was: Natasha Boyd. District Chair, Wayne Sizemore also attended the meeting.

Motion to adopt agenda was made by Kenna Spears and seconded by Karen McIntosh. Motion carried with all ayes.

Motion to consider approval of the minutes was made by Karen McIntosh and seconded by Kenna Spears. Motion carried with all ayes.

Reports for student academic success/Gifted and Talented Report:

Gifted and Talented Teacher, Ms. Heather Griffith presented the following information. The gifted and talented students went to the vocational school, attended a painting class that Ms. Kenna Spears taught, they learned about the history of Breathitt County from Mr. Steven Bowling, STEM session at LBJ where they worked with robotics and coating, Todd Griffith presented information about wind mills/wind energy. The Gifted and Talented Teachers have discussed trying to arrange a field trip in May and go to Lexington, Chris Bailey's weather center and to Frankfort. The Gifted and Talented Teachers are planning on getting information about the gifted program and some possible camps the students could attend this

home and sharing their day with their parents/grandparents.” PTO has something scheduled about every day in May.

- May 9<sup>th</sup>-13<sup>th</sup>... every student will receive test candy and a Little Caesars cookie at the end of the day
- May 10<sup>th</sup> ...every student will receive an individual ice cream
- May 11<sup>th</sup>.... every student will receive a sucker
- May 12<sup>th</sup>... every student will receive a Dairy Queen coupon and popcorn
- May 13<sup>th</sup>....Ice cream social
- May 23<sup>rd</sup>.....Bouncy Houses
- May 24<sup>th</sup>.....Pizza in the classrooms and face painting

The book fair had an attendance incentive last week and around 115 students were in the drawing.

One day this week PTO will be giving a treat for perfect attendance.

We will be having open house on the 28<sup>th</sup> from 4-6. Ms. McElroy will inform the parents and community members about the thermometers in the lobby and explain how to read the data.

The week before testing Ms. McElroy will be talking to parents about things they can do to help their child perform to the best of their ability during the test. Some of these things are: making sure their child goes to bed at a reasonable time and no video games.

Leadership meeting: ideals for celebrating when students meet their goal on map. Mrs. Melissa Hall would like staff/faculty to share ideas on different ways to celebrate.

SBDM Preliminary allocations for 2016-17 school year:

Staff/Faculty allocations for next year are the same. The amount allocated does not include special education staff, Reading Recovery Teacher and Math Interventionist Teacher because they are paid through a grant.

Consider Curriculum:

We discussed the K-3 dedicated reading and math time each morning during our last site base meeting and that will remain the same.

Consider Budget Updates:

Site base money must be spent or it goes into the general fund. We will be ordering calendars and dry erase boards that go along with PLC, week at a glance. The cost per calendar is \$3.37. We placed an order with School Specialty for the amount of \$288.00. We have paid \$800.00 for three teachers to attend Kagan training next year. An order for \$250.00 was placed for honors day. The money from the board rolls over to next year, we have \$15,800.57. Ms. Deb Johnson spent \$300.00 to purchase K-3 ten copies of reading and math books.

Reports from PTO Budget:

For the current school year PTO has 4,600 dollars in their budget. Projected budget for 2016-2017 is \$8,200.00. The following are expenditures for the 2016-2017 school year:

- Insurance cost.... \$200.00
- Account active.....\$100.00
- Art teacher.....\$1,200.00
- Art supplies.....\$ \$1,200.00

- Staff and students T-shirts for Christmas..\$1,500.00
- Back to school supplies....\$500.00
- Ice cream social.....\$200.00
- Test candy.....\$150.00
- Pizza in classroom.....\$250.00
- End of year Bouncy house....\$950.00
- Teacher/staff appreciation.....\$250.00
- Three school programs.....\$1,500.00
- Ice cream treat end of the year....\$200.00

Reports from Basketball Boosters Budget:

Projected budget for 2016-2017 is \$3,300.00. The following are expenditures for the 2016-2017 school year:

- Shoes for boys and girls basketball players (50).....\$2,500.00
- Insurance (yearly).....\$200.00
- Trophies and Banguet.....\$600.00

Consider Policies for Revisions:

We may need to meet again to do a revision of the policies.

- Instructional and non-instructional
- Support CSIP
- Student assignment
- Altering assignment
- Supervision of students
- Supervision of events

Assignments are based on criteria. By March, an employee needs to ask to continue or change grade/subject. Discussion was to maybe change the month from March to April and then change the second part of the policy from April to May. We may need to look into rewording a few of our current policies to make them more transparent. Ms. McElroy will get in contact with the other elementary schools in our district and KASC concerning the revisions.

There must be a policy for curriculum, staff time, assigning students, school space, discipline, adoption of consultation, committees (if you establish committees), wellness, writing, instructional practices and extra curriculum.

Next week we will go over instructional practice, discipline, classroom management and approve revised policies.

#### Communicating/Sharing-Students, Parents, and Teachers:

Ms. Kincannon reports on the AR trip to Lexington. Thirty-two students went on the trip; most of the students are third graders. The students exhibited excellent behavior during the trip. We discussed different ways to get more students to qualify for the AR trip next year. Maybe encourage the students to take the test after reading the book and have the students' parents to also encourage their child to work harder to qualify for the AR trip. Maybe, make a contract that the teacher, student and parents sign that states what the student needs to do to be eligible to go on the AR rewards trip. The following is the amount of AR points needed to qualify: 50 points K-3, and 100 points 3-6.

Ms. Kincannon said "The PBL group has been doing a lot of fun educational activities." "The students have been taking the information